

1/5 8/20/11

**FORM 1**  
**Biosolids Land Application Local Monitoring Expenses**  
**REIMBURSEMENT INVOICE**

Page 1 of 1

Complete and submit with all required supporting documentation to Department of Environmental Quality, ATTN: Accounts Payable, P.O. Box 1105, Richmond, Virginia 23218. Type or print legibly the required information in the applicable sections below. Refer to the Fees for Permits and Certificates regulation (9 VAC 25-20-149) for additional instructions on how to complete the form.

DEQ USE ONLY		
Claim No: <u>2011-0039</u>	Activity Dates:	
County:	Date Rec'd:	
Evaluator: <u>1/5</u>	Permit No:	Approval Amount:

I. Claimant Information		
A. Name of Local Government Official: <u>JAMES RANDOLPH</u>		B. County: <u>Luwenburg</u>
C. Claimant Mailing Address: <u>11413 Courthouse Rd</u>		D. City, State: <u>Luwenburg Va</u>
		E. Zip Code: <u>23952</u>
F. Claimant Telephone No. <u>(434) 696-2142</u>	G. Claimant Fax No. <u>(434) 696-1798</u>	H. Local Monitor Name <u>MANUEL TOOMBS</u>
I. Contact Person for Reimbursement <u>WADE BARTLETT</u>	J. Contact Person Telephone No. <u>(434) 392-7258</u>	K. Contact Person Fax No. <u>(434) 392-6683</u>

II. Monitoring Activity Information (Attach additional separate sheets if necessary)		
A. DEQ Permit No. and Site Identification		B. Farm(er) and Site Location
C. Type of Monitoring Activity and Dates <u>Record Keeping 5-1 Thru 5-31-2011</u>		D. Reimbursable Time and Charges <u>2 @ 24.00 = 48.00 / 36 @ 5.00 = 18.00</u>
E. Sampling and Testing Information	F. Name and location of Lab used	G. Total Lab Charges

III. Multiple Owner Information (For Local Monitor employed by multiple jurisdictions)	
Are the expenses listed above part of a multiple owner payment submission?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If you answered "Yes" to the above question, you are required to submit this invoice with the multiple owner payment Form 2.	

IV. Responsible Official Statement (Please sign name): <u>Manuel Toombs Jr</u>	
A. Were the listed expenses incurred during the dates included in Part II.C of this form?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If you answered "No", please attach the necessary documentation to explain the discrepancy.	

V. Statement Of Costs	
A. Are all expenses listed in this invoice complete at the date of this invoice?	C. Total costs claimed for reimbursement in this invoice
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$ <u>66.00</u> <u>(MAY)</u>
B. Will additional reimbursement costs incurred for monitoring activities at the site(s) listed above be submitted?	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

VI. County Administrator Certification (Please print name):	
The following signature attests that the monitoring activities for which reimbursement is sought have been performed in accordance with the provisions of the VPA Permit Regulation (9 VAC 25-32) and the Fees for Permits and Certificates regulation (9 VAC 25-20):	
<u>Jodi Lee Clark - administrative asst.</u> County Administrator	<u>6/17/11</u> Date
<u>Manuel H. Toombs Jr</u> Local Monitor	<u>6-9-2011</u> Date

County:  
County Monitor:  
Staff Labor per hour:  
Mileage Rate per mile:

Lunenburg	
Manuel Toombs	
\$24.00	
\$0.50	Ma

**Maximum Rate is \$0.55/mile**

**Activity Codes:** A Administrative C Complaint I Inspection M Meeting S Sampling T Training

Enter data in YELLOW cells  
BLUE cells compute automatically

Date	Activity Code	Hours	Miles	Site Identification	Permit Number	Labor Subtotal	Mileage Subtotal	Other Expense	DESCRIPTION
						\$0.00	\$0.00		
5/4/2011	A	1.0				\$24.00	\$0.00		Prepare Monthly Reports
5/5/2011	A	1.0	36.0			\$24.00	\$18.00		Monthly Reports Signed
						\$0.00	\$0.00		
						\$0.00	\$0.00		
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						\$0.00	\$0.00		
SUBTOTAL		2.0	36.0			\$48.00	\$18.00		

TOTAL	\$66.00
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